



STUDY TABLE RULES AND GUIDELINES

INDIANOLA MIDDLE SCHOOL

Respectful [®] Responsible [®] Safe

Indianola Middle School will continue after school study table on Wednesdays during the school year. We believe this is an excellent opportunity for your child to get homework completed before athletic practices. The following information will describe the expectations of the program.

- Study Table will meet in the cafeteria or field house multi-purpose room every Wednesday from 2:30-3:50 PM.
- Students must sign in at the designated location. Parents will be notified if any student who is expected to be present does not attend.
- There is no charge for attending.
- Students should bring their homework, books, and any supplies needed to do their work. Students need a quiet place where students can concentrate and get work done. The student can certainly ask for and receive help but be thoughtful of others.
- Students are expected to behave appropriately during Study Table. Students who violate the expectations of the room will receive a warning, followed by a parent contact. Repeat offenses may result a loss of the Study Table privilege.
- To attend, a student needs to arrive and sign in at the location no later than 2:30 PM and have a signed Study Table permission form on file. If students report to the Study Table after the designated time they will receive a warning and if it continues a parent will be notified. Once you sign into Study Table, you are making the commitment to stay until 3:50 PM. If you need to leave earlier than 3:50 PM, you will need to get a note from your parent stating the time you need to leave.
- Study Table is officially over at 3:50 PM all students are expected to report to practice immediately after Study Table. Please plan on picking your student up after practice at approximately 5:30 PM. Students may not leave Study Table without permission from a staff member.
- Healthy snacks are encouraged and permitted but not provided. Students are not able to consume caffeinated/energy drinks, pop, or any candy/junk food items. Snacks that are considered ok would be the following: fruits, vegetables, granola, energy bars, whole grain products and other high nutrient products.
- Technology may be used as long as its use does not disrupt the learning environment. Cell phones may not be used for the purpose of texting, taking video, or pictures. Music must be listened to by using headphones. The supervisor will determine if the use is disruptive.
- All students are expected to follow the Indianola Middle School handbook.

You will find a permission form at the bottom of this letter. In addition, extra copies will be available in the main office. Parents must fill out a permission slip in order for their child to attend the Study Table.

If you have any questions, please contact Mr. O'Meara at 515-961-9530 x3101 or email at omearam@indianola.k12.ia.us.

Study Table Permission Form

Student Name: _____

Grade: _____

Parent/Guardian Name: _____

Parent Phone Number: _____

Parent's email: _____

I give my student permission to attend Study Table. We have read and understand the Study Table Rules.

_____ : parent/guardian signature and date

_____ : student signature and date