

# Irving Elementary PTO Meeting

## 11/12/2018 – 7:00pm

Board Members: Danielle Burrows – President, Jason Cross – Vice President,  
Stacia Kleene – Treasurer, Jill Whitson – Secretary, Natalie Metzger – Member At-Large

### Welcome

*PTO President Danielle Burrows called the meeting to order at 7:00pm, 16 people attended.*

### Approval of October Meeting Minutes

*Danielle Burrows presented the October 2018 PTO Meeting Minutes. Jolene Crouse made a motion to approve the October Meeting Minutes and Stacia Kleene seconded the motion.*

### Treasurers Report

*Treasurer Stacia Kleene reported on the budget to date. At this time, there was not a final number for the Fall Fundraiser. The Spirit Gear fundraiser brought in \$1500 before our supply cost. Brad Green made a motion to approve the budget and Jessica Flatt seconded the motion.*

### Principals Report

*Mr. Morris reported that on December 20, 2018 Irving will be having a STEAM (Science, Technology, Engineering, Arts & Math) Day. This project based learning day will involve problem solving and critical thinking. The planning committee is requesting \$500 to purchase supplies and materials from the PTO for STEAM Day. The PTO voted on giving \$500 for STEAM Day, Jason Cross approved and Rebecca Phillips seconded the motion.*

*Mr. Morris reminded parents that the School Improvement Advisory Committee (SIAC) meet three times per year, with the next meeting on November 19 at 5:45pm in the Media Room at the High School. This is a district-wide focus and they would like to see more involvement from schools and parents. Mr. Morris was seeking one representative from Irving to attend.*

### Fall Fundraiser

*Danielle Burrows stated that the Fall Fundraiser concluded on Friday, and the unofficial results show that we raised \$13,751.72. These funds will purchase 2-way radios, allowing every classroom to have a radio as well as the charging stations and belt clips.*

*In the next few weeks the PTO will do the final student drawing of a Nintendo Switch. At that time classroom winners will also be announced. Danielle Burrows encouraged parents to bring any suggestions for future fundraising efforts to the PTO Board Members.*

### Box Tops

*Jessica Flatt announced that we had great participation for the Fall Contest. We raised \$646 in Box Tops and Mrs. Metzger's class turned in the most Box Tops with 454. We will be holding another Box Top contest in the spring.*

### Pancake Supper

*Flyers for the Pancake Supper on November 29 will be going home this week. We still need more volunteers. In previous years, we have sent a request to parents to donate cases of bottled water. Tara Rehmeier requested that PTO allocate funds for bottled water this year. Jolene Cross made a motion to approve this request and Jessica Flatt seconded the motion.*

### Irving Book Fair

*The Irving Book Fair will start on Thursday, November 29. This year we are using Follett Books and not Scholastic. Along with the vendor change, sales tax will be collected. There was be a “change” bucket for students who do not bring enough money for the taxes. Irving PTO will supply \$50 in change. Set-up will be Monday, November 26. A volunteer sign-up was passed around for set-up, running the register during the Pancake Supper and tear down. Each classroom will have an opportunity to make a “wish list” and to shop. Specific dates and times will be determined later.*

#### Hospitality

*Jill Whitson reported that the PTO provided box lunches from Funero’s during Parent Teacher Conferences. Each teacher was able to request the type of sandwich they would like, and then Funero’s made the box lunches and delivered them to Irving. On Wednesday, November 14 we will be celebrating National Teacher Education Support Professionals Day by providing the teachers and staff with snacks.*

#### Spirit Store

*Danielle Burrows announced that the Spirit Store closed on Friday with 85 items sold. Pick-up will be at the Pancake Supper, if you are unable to attend that event, items will be sent home with the student on Friday, November 30, 2018.*

#### Radios

*Danielle Burrows stated that the PTO would like to purchase twenty 2-way radios, allowing every classroom to have a radio as well as the charging stations and belt clips. Danielle requested a motion to approve the purchase of radios, Jolene Crouse made a motion to approve and Brad Green seconded the motion.*

#### New Refrigerator

*Danielle Burrows announced that the teacher’s lounge needs a new refrigerator. This is also used by PTO for hospitality events. She requested that \$800 be allocated for the purchase of a new refrigerator. Brad Green made a motion to approve and Stacia Kleene seconded the motion.*

#### Opera Iowa School Performance

*Danielle Burrows announced that Mrs. Johnston would like to bring the Des Moines Metro Opera workshop to Irving for the 2<sup>nd</sup> and 3<sup>rd</sup> grades for a day of learning about the Opera. The cost is \$595, Jessica Flatt made a motion to approve the allocation of \$595 for the workshop and Jason Cross seconded the motion. This event will take place on April 2, 2019.*

#### Cafeteria Storage Bins

*Danielle Burrows stated that the kitchen is in need of various sized storage bins and is requesting \$200 to purchase these bins. Stacia Kleene made a motion to approve and Rebecca Phillips seconded the motions.*

#### School Safety Committee

*Last spring a group of parents joined together to form the School Safety Committee. The committee surveyed the district teachers and staff on questions related to school safety. From those surveys 8 recommendations were formed and given to the Indianola School Superintendent. One of those recommendations was to have a School Resource Officer in the high school and middle school (1 individual who would cover both schools). Currently Indianola is 1 of 3 schools in central Iowa that does not have a School Resource Officer. Of those surveyed in the spring 90% stated they were in favor of having a School Resource Officer.*

*This has been a joint effort between the city and the schools. A School Resource Officer would be a familiar face in the school as well as the first responder should a situation occur. The School Safety Committee met with the Indianola School Board two weeks ago and presented to the Indianola City Council meeting last week. The hope is to engage board members and city council members at every meeting.*

*As budget is one of the reasons we do not have a School Resource Officer, the suggestion is to have the School Resource Officer's salary split between the City of Indianola and the School Board. The School Safety Committee encouraged parents to attend both the City Council meetings and School Board meetings to show their support of hiring a School Resource Officer. If you would like to speak at one of the meetings please contact a member of the School Safety Committee.*

#### Open to Committee Leaders

*The District gave each school 13 ipads, which will be part of a mobile lab for teachers to utilize. Jolene Crouse made a motion to approve \$100 to purchase a mobile lab and Tara Rehmeier seconded the motion.*

*On Wednesday, November 14 Irving will be celebrating National Diabetes Day by wearing blue.*

#### Teacher Drawing

*Mrs. Theisen won the drawing and will be given \$50 to use towards her classroom.*

*The next meeting is January 7, 2019 at 7pm.*