


## Irving Elementary- 12/2/22

Start Time **7:50 am**; Dismissal **3:00 pm**  
 500 West Clinton Avenue || 515-961-9560 || <http://www.indianola.k12.ia.us>



Please report all student absences, including the reason for the absence, by 8:00am. If emailing, please email both your child's teacher **AND** the Irving Secretary. Thank you!

**Irving Secretary:**  
 515-961-9560  
[joanne.thessen@indianola.k12.ia.us](mailto:joanne.thessen@indianola.k12.ia.us)

**As a courtesy, please call or email any changes to your child's pick-up arrangements for that day by 12:30 pm unless you have an emergency.**

Click on the link below to go directly to that section:  
[Menus](#) [Irving Events](#) [Building Notes](#) [School Counselor](#) [Transportation](#) [PTO](#) [District/Community Events](#)

Indianola Schools offer lunch and breakfast each day. [Irving Menus](#)  
 Breakfast starts at 7:15am. Students eating breakfast can enter through entrance 3 on the west side until 7:50 am.  
 After 7:50 am, all students must enter through the main entrance.



The following options are offered daily:

- Breakfast: Assorted Fruit Juice, Cereals, and String Cheese
- Lunch: Yogurt, Cheese Stick, Goldfish, and Granola
- 1% White Milk, Chocolate Milk, and Water

Monday, 12/5	Tuesday, 12/6	Wednesday, 12/7	Thursday, 12/8	Friday, 12/9
Day 1	Day 2	Day 3	Day 4	Day 5
**Menus are subject to change without notice**				
Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
Pancake on a Stick Diced Pears	Breakfast Pizza Raisins	Pumpkin Bread Mixed Fruit	Mini Donuts Applesauce	Cini Mini's Diced Peaches
Lunch	Lunch	Lunch	Lunch	Lunch
Chicken Nuggets Dinner Roll Mashed Potatoes Gravy Mixed Fruit	Rotini Pasta Spaghetti Sauce Cheese Stick Diced Pears Chocolate Pudding	Cheeseburger French Fries Baby Carrots Ranch Dip Frozen Juice Cup	Mini Corn Dogs Baked Beans Cucumber Slices Ranch Dip Applesauce	Cheese Bites Marinara Sauce Green Beans Fresh Broccoli Strawberry Cup

If you need assistance, the free and reduced application is available here: [Free and Reduced Meal Application Information](#). Indianola Schools is an equal opportunity provider.

**fyi, Irving Events**

[2022-23-Year-Round-Calendar](#)


**\*\*\*Every Wednesday.....Early Dismissal (2:00 for bus riders/2:05 for pick up/walkers.)\*\*\***

December 5.....	PTO Meeting at 7:00 (In person at Irving Library & on Zoom)
December 16.....	1.5 Hour Early Dismissal (1:30pm)
December 16.....	End of 2nd Quarter
Dec.19-Jan. 9.....	No School-Winter Break
January 10.....	Classes Resume
January 13.....	Irving in session (no school for Traditional calendar)
January 16.....	No School (Teacher Professional Development day)
January 23.....	PTO Meeting at 7:00 (In person at Irving Library & on Zoom)

**-- Building Notes --**

**The bell rings at 7:50 am.**


**Per the Handbook: students will be counted tardy if they arrive within the first 10 minutes of the day. If they arrive after the first 10 minutes, they will be counted absent for the portion of the day they missed.**



**Winter Weather Clothes and Outside Recess**

Please be sure to send winter weather clothes with your student for outside recess. It is important that students have their own coats, snow pants, hats, and gloves as students cannot share their items with other students. Also, labeling items with the student's name will help us to reunite items with the rightful owner if they are found.

We will have outside recess if the “feels like” temperature is above 10 degrees.



**Notes from the School Counselor - Mrs. Puckett**

[emily.puckett@indianola.k12.ia.us](mailto:emily.puckett@indianola.k12.ia.us) or 515-961-9560 ext. 6104

- Backpacks 4 Hunger is a wonderful program that strives to help families fill in food gaps on the weekend. The food will be sent home with students every Friday. This program is available for all students at Irving. If you are interested in taking part in this program, please contact Mrs. Puckett (contact information above).
- Irving Elementary has partnered with Big Brothers Big Sisters to offer a school-based mentoring program. Each week, your child and their Big Brother or Big Sister will work on developing a strong relationship by doing fun activities together for 30 minutes during the school day. The Bigs are Simpson College students who want to be a positive role model for kids in the community. Each mentor is trained by the professional staff at Big Brothers Big Sisters and must pass a background check. If you are interested in learning more about this program or enrolling your child in the program, please contact Mrs. Puckett (contact information above).

# YEARBOOK

We need your help to make the 2022-2023 Irving yearbook great!

Please email any school related pictures to [irvingelementaryyearbook@gmail.com](mailto:irvingelementaryyearbook@gmail.com).

## Lunch and Recess Times - We will have outside recess if the "feels like" temp is above 10 degrees

### Recess AM

Kindergarten 9:25-9:40  
 1st/2nd 9:40-9:55

### Recess PM

3rd/4th 2:00-2:15  
 1st/2nd 2:15-2:30  
 Kindergarten 2:40-2:55

### Grade

K 10:50-11:10  
 1st 11:05-11:25  
 2nd 11:20-11:40  
 3rd 11:35-11:55  
 4th 11:50-12:10  
 5th 12:05-12:25

### Recess

11:10-11:35  
 11:25-11:50  
 11:40-12:05  
 11:55-12:20  
 12:10-12:35  
 12:30-1:00



We are accumulating a lot of coats, jackets, hoodies, etc. in our lost and found! If you can please put your child's name or initials on their items, that will help us return it to them.

Also, if your child has lost an item, please feel free to stop by to check if it is in the lost and found.

### Student Drop-off and Pick-up Reminders

- Vehicles MAY NOT BE LEFT UNATTENDED in the "car rider lane" on Clinton Street from 7:30-8:20 AM and 2:40-3:25 PM. If you must leave your vehicle, please use an official parking space.
- Students MUST be IN CLASS at 7:50am. Per the Handbook: students will be counted tardy if they arrive within the first 10 minutes of the day. If they arrive after the first 10 minutes, they will be counted absent for the portion of the day they missed.
- Students arriving after 7:50am must enter through the main office.
- Dismissal for the bus begins at 3:00. Only bus students may be dismissed at this time.
- Dismissal for car riders and walkers begins at 3:05.
- Dismissal areas-
  - North Door - 1st, 3rd and 5th grades
  - Southwest Door- Kindergarten, 2nd and 4th grades
  - Families with children in multiple grade levels may decide on one designated pick-up area. Please notify the classroom teachers of your decision.
- If you need to pick your child up early, you will need to park in an official parking place, come into the main office and sign your child out.

#### At Irving We Are...

- S** Safe
- T** Trustworthy
- R** Respectful & Responsible
- O** On Time & On Task
- N** Neighborly
- G** Growing

### Irving Strong - Responsible

During the month of December, Irving will focus on what it means to be responsible. We have a variety of classroom and school wide activities scheduled during December.



### Notes from the Transportation Department - 515-961-9592

- All bus students are expected to wear their seat belt during their bus route. If your child is having trouble with the seat belt, please ask the bus driver for help.
- The middle school is a transfer point only for before and after school. Parents should be dropping off and picking up their children at their attendance center if they have plans other than their typical bussing needs.
- According to the Student Transportation Handbook (found on the Indianola website): ' . . . Elementary parents cannot pick up or drop off elementary students at the Middle School for transportation.'

#### **Need a Bus Pass for your child to ride home with another student or on a different bus?**

Bus Passes must be approved at least three (3) days in advance by the Transportation Department. Please contact the Transportation Department at 515-961-9592.



## -- PTO Information --

**Indianola Hy-Vee:** Save receipts from the Indianola Hy-Vee store and gas station. Hy-Vee makes a donation to the PTO after we collect a certain dollar amount in receipts. Send receipts in a marked envelope with your child to school, turn them in to the office, or bring them to a PTO meeting. Indianola Hy-Vee location only.

**AmazonSmile:** Choose "Irving Parent Teacher Organization (Indianola, IA)" as your charity.

**Box Tops for Education:** Download the Box Tops app, choose "Irving Elementary School (Indianola, IA)" and scan receipts to earn money for our school. Receipts must be scanned within **14 days** of purchase.

## -- District/Community Events--

### Change of Address

Are you moving? Or have you recently moved? The parent/guardian needs to complete the Change of Address Form and provide acceptable proof of residency to the District Enrollment Coordinator. Please do so in a timely manner, as changes can take 2-3 business days to update. [Change of Address Form](#)

More information may be found here: [ICSD Change of Address](#)

Thank you!

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You can search/subscribe to upcoming events in the District's Digital Backpack:  
[www.indianola.k12.ia.us/digital-backpack](http://www.indianola.k12.ia.us/digital-backpack)

**IMS Fundraiser: Indianola Apparel and Accessories**

**Just in time for gift giving--Indianola apparel from Embark Ink!**

**Sweatshirts, t-shirts, cinch bags, stocking caps, and more!**

**The order deadline is Thursday, December 8, at midnight.**

**In-store pick-up or shipping is available.**

**Click here to shop the IMS fundraiser: <https://indianola-middle-school-105185.square.site/>**

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**NOTICE OF NONDISCRIMINATION**

It is the policy of the Indianola Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact Special Programs Coordinator, 1301 East 2nd Avenue, Indianola, Iowa 50125, 515-961-9500. [spcoordinator@indianola.k12.ia.us](mailto:spcoordinator@indianola.k12.ia.us).....Code No. 102.E3

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504 Coordinator  
Specials Programs Coordinator  
Sarah Baker  
1301 East Second Avenue  
Indianola, IA 50125  
515-961-9500 ext. 3114

Title XI  
HR Director  
Mimi Kelly-Meyer  
1301 East Second Avenue  
Indianola, IA 50125  
515-961-9500 ext.1502

who has been designated by the school district to coordinate the school district's efforts to comply with the regulations implementing Title VI, Title VII, Title IX, the ADA, § 504 and Iowa Code 280.3 (2007).